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| **Team T05** | **Capstone Project I**  **Minutes of Meeting # 4 hours**  **Date: Feb 7th 2019**  **Time: 2pm – 4pm**  **Location: CLC C412** |  |
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| Attendees: | Team member 1: Youquan Liu  Team member 2: Anthony Caldwell  Team member 3: Tiago Sa  Team member 4: Qian Wang  Team member 5: Ryan Haberle |  |
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| **Agenda** | |  |
| **Item** | **Description** | **Responsibility** |
| Review of previous meeting | Navigation, Crud Operations and review of sprint 6 | All team member |
| Item # 1… | Project status and team updates. | All Members. |
| Item # 2… | Using sessions for our website | Tiago |
| Item # 3… | Presentation Prep | Ryan. |
| Item # 4… | Going through the latest version of our website | Tiago + Youquan |
| Item # 5… | What future crud operations are needed? | Anthony + Tiago |
| Item # 6… | What role is everyone taking for the next sprint? | Whole team. |
| Next meeting date | Date: Feb 14th 2018  Time: 2pm-4pm  Location: CLC C412  Agenda: Sprint 7 Tasks\ team update on project status  **Signature:**  Team member 1: Youquan Liu  Team member 2: Anthony Caldwell  Team member 3: Duy Hao Bui  Team member 4: Qian Wang  Team member 5: Ryan Haberle |  |